

## CONTENTS

Privacy Policy	Page 2
Accessibility Statement	Page 3
Cookie Policy	Page 4
Website Disclaimer	Page 5

# PRIVACY POLICY

This privacy policy sets out how I use and protect any information that you give to me when you access & use my website. I am committed to ensuring that your privacy is protected. Should I ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

I may use information provided to improve our products and services and may periodically send promotional emails about new products or special offers which I feel may be of interest to you. You can unsubscribe from this service at any time.

I am committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, I have put in place suitable physical, electronic and managerial procedures to safeguard and secure any and all information gathered.

## Links to other websites

My website may contain links to other websites. However, once you have used these links to leave my site, you should note that I do not have any control over any other website therefore cannot be responsible for the protection and privacy of any information which you provide whilst visiting any other website.

## Your information

You may request details of any or all personal information which I hold about you at any time. If you believe that any information I am holding on you is incorrect or incomplete, or indeed you would like me to erase any or all of your personal details from my system, please feel free to contact me.

# ACCESSIBILITY STATEMENT

This website has been designed with both accessibility and usability in mind, you should therefore have no problems in viewing all of the information publicly accessible within this website. If however for whatever reason you feel you do have an accessibility issue with this website, or have any comments regarding accessibility, please feel free to contact me at any time and I will be pleased to help resolve any issue to allow you to fully participate in my website.

## Accessibility features

The following accessibility features have been incorporated throughout my website:

- There is a text equivalent for every non-text element.
- All documents are organised so that they can be read without style sheets.
- When scripts such as javascripts are turned off all pages are still useable.
- Relative units are used in fonts so that users can control the text size.
- No pop-up or new windows are used without informing the user.
- Navigation bars & mechanisms are used in a consistent manner.
- Font and background colours have been chosen to allow best access to all text on the site.

## Contact

If you have experienced any difficulty in accessing any of the information on this website then please contact me and I will try to assist you.

# COOKIE POLICY

This website may use cookies to help enhance your website experience. A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual and allows the web application to personalise itself to your specification by gathering and remembering information about your preferences.

## What cookies do

Overall, cookies help me provide you with a better website, by enabling me to monitor which pages you find useful and which you do not. A cookie in no way gives me access to your computer or any information about you, other than the data you choose to share with me.

## Choose or accept cookies

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer although this may prevent you from taking full advantage of this or any other website.

## Google Analytics

If Google Analytics is employed to track the performance of our website, I do not link any statistics collected by Google Analytics to personally identifiable information. The website performance data I work with is statistical, not personal.

# WEBSITE DISCLAIMER

I endeavour to ensure that the information on my website is accurate and up to date. However if you do find anything that you do consider to be incorrect or out of date then please feel free to contact me at any time. Any and all information displayed on this website is done so in good faith and I will not be liable for any consequence arising from any information viewed on this website. I will have no responsibility or liability for the timeliness, deletion, failure to store, inaccuracy, or improper delivery of any data or information whatsoever at any time.

## Links to other sites

Links from my website should not be taken as endorsement of any kind of the website linked to, including any products and services referred to or offered for sale within that website, nor does it imply that there is an association between me and the owners of the linked website. I cannot guarantee that these links will work continuously and have no control over the availability of linked pages.

## Third party services

Goods and services of third parties may be advertised and/or made available on or through this web site. Representations made regarding products and services provided by third parties are governed by the policies and representations made by these third parties. I will not be liable for or responsible in any manner for any of your dealings or interaction with third parties.

## Copyright

You are not authorised to copy any information from my website without prior written consent. I do not give permission for you to republish, alter, transmit or otherwise copy any material on my website, but you may download information from my website for your own personal use. Except as otherwise expressly permitted under copyright law, no copying, redistribution, re-transmission, publication or commercial exploitation of downloaded material will be permitted without prior express permission in writing of the copyright owner.

## Liability

As information on my site is provided free of charge, I do not accept liability for it. I will not be liable to you for any indirect or consequential loss, loss of profit, revenue or good will arising from your use of the site or information on the site. All terms implied by law are excluded.

## Your legal undertaking

By using this site you do agree that English law shall apply to all the aforementioned terms and to submit to the jurisdiction of the English courts if a dispute arises.